

Meeting Minutes
Rock Hill Public Library
Board of Trustees Meeting
October 13, 2025 at 6:15 p.m.

1. **Call to Order/Roll Call** - Roxanne called the meeting to order at 6:20 p.m.
Present: Erin Phelps, Lisa Henry, Susan Koch, Karen Park, Roxanne Provence, Diane Madras, Anne Fleming, Stephanie Van Stee, Jenn Baker
Not Present: Hannah O'Rourke, Molly Gato
2. **Introductions** - none
3. **Approval of Meeting Minutes** - Diane made a motion to approve minutes with the addition of Susan's last name and correcting "Jen" to "Jenn." Karen seconded and the motion passed unanimously.
4. **Financial Report** - Lisa Henry provided a financial report that is on file with board materials. Of note, year-to-date the library has received 13% of expected revenue and expenses are on target.
5. **Approval of Bills** - Diane made a motion to approve the total bills paid per the bill payment list provided in the financial report on the amount of \$14,381.29. Roxanne seconded the motion and it passed unanimously.
6. **Public Presentations** - none
7. **Director's Report** - Erin submitted a Director's Report which is available and on file with the other board meeting materials. Of note, Paws for Reading has resumed, theStory Walk will be changed next week, Champ Assistant dogs are scheduled for 10/25, Halloween Extravaganza open house with Hacienda food truck coming up, and November 15 is next Puzzle Race with registration to open next week, Building attendance was low in September, but programming numbers good. September saw the largest Overdrive usage in history.

Erin shared information about library materials suppliers. There are two main book jobbers (suppliers of library books) and one (Baker and Taylor) is shutting down, laying off over 300 staff. This is not RHPL's supplier, but the library may be affected by an increase in customers at the supplier it does use. Incidentally, Erin recently received an email from Amazon that they are able to supply library books. There are additional, smaller sellers and Erin is interested in exploring for children's books.

8. **Committee Reports** - Diane shared an update from the fundraising committee. Diane brought brick forms to the recent Fall Festival. Erin mentioned that 5 already-purchased bricks have been engraved.

9. **Communications** - none

10. **Unfinished Business** - none

11. New Business

- a. In regards to the State Library, IMLS, and Legislation, Erin shared the following information: As part of the federal shutdown, IMLS is closed which may cause a delay in reimbursement for the library's summer program. IMLS re-authorizes, which is the process by which it can continue to exist, every few years and this should have happened by September 30. State aid revenue is not affected by the federal government shutdown and the library will receive those payments by early November. There are multiple MO House resolutions intending to eliminate a portion of property tax (for instance, eliminating the property tax on boats, cars, etc.) which would potentially impact library revenue. The library currently has a cap on what it can receive via property taxes.

12. **Executive Session** - An Executive Session was not convened.

13. **Adjourn Meeting** - Roxanne moved to adjourn the meeting at 6:51 pm. Diane seconded and the motion passed unanimously.

*Next Meeting – November 10, 2025 at 6:15 p.m.

Minutes respectfully submitted by Karen Park, Secretary.