

Meeting Minutes – Part I
Rock Hill Public Library
Board of Trustees Meeting
May 12, 2025 at 6:15 p.m.

In attendance: Diane Madras, Karen Park, Stephanie Van Stee, Hannah O'Rourke, Molly Gatto, Jenn Baker, Anne Fleming, Erin Phelps, Susan Hoch, and Lisa Henry
Absent: Roxanne Provence

1. Call to Order/Roll Call - *Diane Madras called the meeting to order at 6:17 pm. Library Trustees and Staff introduced themselves for Roll Call.*
2. Introductions - *no introductions*
3. Approval of Meeting Minutes – *April Minutes approved with the following edits: year changed from 2024 to 2025; In list of attendees, spelling of Anne's first and last name corrected; In Approval of Bills, "Unpaid Bills Detail" removed. Diane Madras made the motion to approve the minutes with these changes. Anne Fleming seconded the motion and the motion passed.*

4. Financial Report - Lisa Henry reported:

In April we received both State Aid, \$1690 and State Entertainment Tax, 2308, along with 4500 in tax revenue and almost 1300 in interest so starting off in good shape.

Our largest expenses in April were personnel costs, paying the MLC for Overdrive and Materials – the cost of books.

Tonight, you will be approving the bills we paid in April – these included Climate Masters for the HVAC maintenance agreement, the MLC, US Bank, which is the credit cards and Ingram, which is our main supplier of books. We also paid Woodard for carpet cleaning. Our total in bills for April was \$6,847.55.

5. Approval of Bills - *Diane Madras made a motion to approve the bills in the amount of \$6,847.55. Stephanie Van Stee seconded the motion and the motion passed.*
6. Public Presentations - *no public presentations*
7. Director's Report - *See Meeting Notes Part 2 for items 7-12*
8. Committee Reports
9. Communications
10. Unfinished Business

11. New Business

- a. Building loan renewal

12. Adjourn Meeting

*Next Meeting – June 9, 2025 at 6:15 p.m.