

Rock Hill Library Meeting Minutes – 11/18/24

Prepared by Roxanne Provence

Attendees: Erin Phelps, Susan Hoch, Roxanne Provence, Ryan Shortal, Diane Madras, Hannah O'Rourke, Anne Fleming, Stephanie van Stee

Not in Attendance: Maggie Kehm, Veronica Crowe, Karen Park

Meeting Minutes from 10/14 approved with Stephanie van Stee being struck from the attendees list. Amended also to remove "Erin requested meeting with board to discuss what year-end reviews look like for staff." from the New Business portion of the minutes

Financials: October – library received over \$900 in interest, \$2813 in athlete and entertainment tax, \$838 in summer reading grant. The accountant was paid for the audit, no other unusual expenditures. Upgraded to Quickbooks online – it connects directly to our bank accounts, upload invoices directly into Quickbooks, auditor will be able to access and see invoices, reconciliations take less time, and payments can be made directly to vendors.

Transaction list by vendor approved in the amount \$23761.53

Director's Report

- Power went out day of 10/30/24, patrons still came to the Halloween event, which was held outdoors.
- Renegotiating the contract for waste pick-up, potentially changing vendors
- Fall Festival went well
- Outdoor Movie Series was a success! Many people came and Hacienda came with their food truck. It is in the works again for Spring.
- Data has been migrated to Missouri Evergreen Consortium, a few hiccups but overall it is going to be good.
- MANY voter registration and polling questions.
- StoryWalk is at the pollinator paradise until it can be picked up and stored for the winter
- Working on Summer Reading grant.
- Staff Development Day on 10/14 – great presentation on book challenges.
- Quickbooks Online is going smoothly.
- Circulation was back up, but building attendance was a bit low.

New Business

Susan Hoch's work anniversary was November 2! She has been working at RHPL for 30 years!! Susan does it all – she catalogs, office manages, and does it ALL! She is so appreciated!

Send out targeted postcards for end of year brick buying push! We would like 7 more to make it to 10 to call the engraver.

7:02 – Move to adjourn and move into Executive Session pursuant to Section 610.021(3)

Meeting adjourned at 7:20 p.m.