

## Rock Hill Library Meeting Minutes – 1/13/2025

Prepared by: Karen Park, Secretary

Attendees: Susan Hoch, Diane Madras, Karen Park, Erin Phelps, Margaret Kehm, Roxanne Provence, Anne Fleming, Lisa Henry

Not in Attendance: Veronica Crowe, Ryan Shortal, Hannah O'Rourke

Meeting Minutes from 11/18/2024 – Diane motioned to approve, Roxanne seconded, unanimously approved.

Financials: All financial reports are available in RHPL records. Of note, the library has received 67% of revenue by end of December, including \$50k received from tax revenue. Revenue and expenses are balanced at 79%; this is where we should be, per Lisa. Lisa working on a few issues derived from QBO migration. Please note on vendor report that Evergreen payment will likely be reimbursed and note the large expense to Demco is the new tables and chairs.

Budget amendment – Since we are no longer paying for the strategic plan and the audit was less than expected, Lisa moved some funds around to balance such that line items don't appear over 100% of expenses.

Motion was made by Roxanne to approve budget amendments as noted in report that bring new expense total to \$481,676 from \$482,914. Diane seconded, approved unanimously.

Karen motioned to approve the transaction list by vendor in the amount \$31,278.67 (2 months' worth). Diane seconded, approved unanimously.

Public presentations - none

Director's Report – Erin's full Director Report is included in RHPL meeting files. Of note:

- Snow/ice caused a bit of an issue with the roof, which was repaired in 2022 with a 2 year warranty. Erin has a call for it to be fixed. Diane asked if we should go with Angle since they had not fixed the issue adequately and can provide the contact of another roofer. The estimated cost of repair is \$2,100.
- Front door and copier need repairs as well.
- The new Waste Management contract is a significant savings.
- The game & puzzle swap in November went well, the Story Walk is on hiatus for winter, Erin discovered the state library has braille enhanced stories that RHPL can borrow, Open House/Ballet 314 event was a success.
- Mah Jong, scrabble, and movies continue, while yoga is on hiatus until March. Book clubs and teen programs will resume this month.
- Deb read to all of Givens student body and the partnership with Olympia is going well.
- The Summer Reading program grant was fully funded (\$4,548) to include new Mad Science program which will be free to participants.

- A postcard went out in December to adults who had been to library re: bricks, 1 new brick bought so far.
- Erin went to Columbia MO for MO Public Library Directors conference.
- Joining the consortium brings borrowable items to 5,043,805 from 677,601.
- Erin and Deb discussed creating an annual impact report.
- Erin will present budget draft in February to be approved in March.
- There are three trustees who may roll off board March 31, 2025. Maggie needs to leave because she is not in Rock Hill anymore so today is her last meeting. The board should look for potential new members.

Committee Reports – none

Communications – none

Unfinished Business – none for general meeting

New Business – see above re: budget amendment.

6:49 – Diane to move to adjourn and move into Executive Session pursuant to Section 610.021(3), seconded by Roxanne, unanimously passed.

Meeting adjourned at 7:21 p.m.