

Rock Hill Public Library - Board of Trustees Meeting

Minutes – September 09, 2024

Attendees: Erin Phelps, Maggie Kehm, Susan Hoch, Roxanne Provence, Ryan Shortal, Diane Madras, Lisa Henry, Stephanie Van Stee, Hannah O'Rourke, Veronica Crowe, Anne Fleming (guest)

Absent: Karen Park

Meeting called to order at 6:16 p.m.

Welcome & Introductions: Anne Fleming- looking to join the board of trustees. Anne moved to St. Louis/ Rock Hill somewhat recently and is currently working as a Clinical Social Worker at Mercy. She loves the library and is excited for the opportunity.

Approval of Meeting Minutes: The Board reviewed the minutes from the June 2024 meeting. Diane moved to approve the minutes and Roxanne seconded. Motion passed unanimously.

Financial Report: The Board reviewed financial statements as presented by Lisa, which are available in RHPL records. Of note, RHPL has received 18.5% of it's budgeted income and has received over \$7,000 in interest, almost \$3,000 in grants, over \$60,000 in property taxes, \$1,693 in state aid, and over \$2,000 in athlete and entertainer tax. We will see the bulk of property taxes come in around December and January. A motion to approve the transaction list by vendor for June through August, was made by Roxanne in the amount of \$83,179.64. Diane seconded and the motion passed unanimously.

Public Presentations: None

Library Director's Report: In the interest of time, Erin emailed her Director's Report to the Board ahead of the meeting, which is available in RHPL files. Of note:

- Summer reading went very well, 160 teens and adults joined, 92 finished. Higher participation than previous years.
- Andrew Kuehler completed his Eagle Scout project and delivered (with the help of the Rock Hill Public Works Department) three new picnic tables and removed the old ones
- New Patio reception was held in June and was a hit
- Movies are still doing well and will begin again in October
- Story walk is back in service at the Webster Groves School District Pollinator Paradise next to Givens Elementary School.
- STEAM club hosted a guest presenter from NASA
- The staff is preparing for the transition from our current Integrated Library System (ILS), Polaris to the new ILS, Evergreen. Go live date is 10/17/24
- Partnerships are going well. Two new partnerships, The College School and Olympia Gymnastics
- Attendance is going well, however August was surprisingly low

- September 28 will be the plant swap
- Audit with Krogen & Krogen is still going well
- Fall Festival is October 5th and we will need Volunteers to work the table

Committee Reports:

- Beautification: Inquiries on the plans for the wall in the back now that the patio is finished. Thoughts are around having a paint by numbers mural painted and allow the community to come and paint.
- Personnel: Will get members and convene shortly to prepare for Erin's Annual Review.

Communications: None

Unfinished Business: None

New Business:

- Erin and team researched other libraries policies and would like to make two changes to our current policy:
 - Increasing our loan period from 14 days to 21 – except for specialty items such as the telescope or binoculars
 - Adjusting our fine threshold from \$5 to \$10 as the limit. Reason being right now if you have \$5 worth of fines the library can't assist someone with apps such as Hoopla, and the apps will shut patrons out.
- A motion to approve increasing our loan period from 14 days to 21 days was made by Veronica. Diane seconded and the motion passed unanimously.
- A motion to approve adjusting our fine threshold from \$5 to \$10 was made by Roxanne. Maggie seconded and the motion passed unanimously.

Roxanne made a motion to adjourn. Diane seconded, the motion passed unanimously, and the meeting adjourned at 7:04 p.m.

No executive session was held.

Minutes respectfully submitted by Maggie Kehm.