

Rock Hill Public Library - Board of Trustees Meeting

Minutes – June 10, 2024

Attendees: Erin Phelps, Maggie Kehm, Susan Hoch, Roxanne Provence, Ryan Shortal, Diane Madras, Lisa Henry, Stephanie Van Stee, Diana Shoulberg (guest), Hannah O'Rourke (joined at 6:37)

Absent: Karen Park,

Meeting called to order at 6:22 p.m.

Welcome & Introductions: Diana Shoulberg- looking to join the board of trustees. Diana gave an overview of her previous employment in Graphic Design.

Approval of Meeting Minutes: The Board reviewed the minutes from the May 2024 meeting. Included in the meeting minutes are the emails back and forth approving the closing of the library due to construction on the parking lot. Roxanne moved to approve the minutes and the addendum of closing of the parking lot emails as presented. Diane seconded. Motion passed unanimously.

Financial Report: The Board reviewed financial statements as presented by Lisa, which are available in RHPL records. Of note, RHPL has received 16% of the revenue budget and has received the property tax payment. Upcoming costs will include the parking lot renovations and the pavers. A motion to approve transaction list by vendor dated June 04, 2024, was made by Ryan \$14,575.77. Diane seconded and the motion passed unanimously.

Public Presentations: None

Library Director's Report: In the interest of time, Erin emailed her Director's Report to the Board ahead of the meeting, which is available in RHPL files. Of note:

- Monday the 20th we had the bricks engraved on the patio.
- On Wednesday, Thursday, and Friday the parking lot was repaved.
 - Open Wednesday while being milled, Thursday closed for resurfacing, Friday open for the striping and sides.
- Replanted the planters.
- On the following Saturday had a celebration for those who donated and had a paver engraved. Had 39 attendees.
- Summer reading is in full swing, had a great kickoff on the 18th.
- Had a movie night on the patio the last week of May that went well. Will probably continue in September/October when it gets a little darker and isn't as warm.
- Chris Nielsen came to talk about beekeeping in the month of May.
- We have teen volunteers this summer to help around the library.
- Stats are looking good, building attendance is up, circulation is good.

Committee Reports: None

Communications: Email from someone about hosting a community fridge, that we could have stocked via donations for patrons. Curious if there is a need for it in the community. Would have to ensure there is space and consider the electricity. Roxanne mentioned that she had heard of a community fridge before and that it can be helpful but would need to have someone who is willing to maintain it. Would be worried about any potential vandalization. Sounds like it is someone who lives in Rock Hill that would be interested in this. Maggie mentioned a concern of potential allergies if someone were to get into the fridge and eat something they shouldn't. Roxanne suggested Erin look into it, but keep in mind some concerns.

Unfinished Business: None

New Business:

- We got new tables, but now we have two old tables. Erin asked if anyone had any thoughts around what we should do with the tables. Would prefer to donate them, Diane said she will ask around too to see if anyone is interested. Ryan mentioned looking into Facebook and allowing someone from the Rock Hill area to come pick up the table if we can't find a group that would like the tables.
- We are meeting again in September, there will be no meetings in July and August.
- Diane reminded us that we need to do Erin's review. Stephanie mentioned that we should review the personnel committee. Roxanne will email everyone about the committee and have a quick meeting to discuss next steps.

Roxanne made a motion to adjourn. Diane seconded, the motion passed unanimously, and the meeting adjourned at 6:51 p.m.

No executive session was held.

Minutes respectfully submitted by Maggie Kehm.