

Rock Hill Public Library - Board of Trustees Meeting Minutes – May 13, 2024

Attendees: Erin Phelps, Maggie Kehm, Veronica Crowe, Hannah O'Rourke, Susan Hoch, Karen Park, Roxanne Provence, Lisa Henry, Ryan Shortal

Absent: Diane Madras, Stephanie Van Stee

Meeting called to order at 6:15 p.m.

Welcome & Introductions: Please welcome RHPL's new bookkeeper, Lisa. Lisa always works with the Kirkwood Library.

Approval of Meeting Minutes : The Board reviewed the minutes from the April 2024 meeting. Maggie moved to approve the minutes as presented. Ryan seconded. Motion passed unanimously.

Financial Report: The Board reviewed financial statements as presented by Lisa, which are available in RHPL records. Of note, RHPL has received 2% property tax, and a significant amount will come in in May. The amount is \$20,000 over last year's revenue. A motion to approve transaction list by vendor dated April 24, 2024 was made by Ryan. Roxanne seconded and the motion passed unanimously.

Public Presentations: None

Library Director's Report: In the interest of time, Erin emailed her Director's Report to the Board ahead of the meeting, which is available in RHPL files. Of note:

- Erin has been paying close attention to the weather in order to schedule the parking lot paving, which should happen this week.
- Erin has contacted the landscaping company used by American Bank and will be using them for lawn mowing bi-weekly.
- Croghan & Croghan will begin audit ASAP. C & C's proposal is within the budget and they are familiar with RHPL.
- Programming is going well! Upcoming reptile show will be popular.
- Donations and prizes have been collected for the summer reading program, including a bear cinch sack and gym time at Olympia.
- Library will receive disc golf sets to lend, along with a list of area courses and how-tos.
- Ryan offered to secure golf clubs to lend as well.
- The State Historical Society contacted Erin to host a Rock Hill history presentation, which will be on July 18th. They will also house historical documents at the UMSL research library, an improvement over having them kept in boxes in the office. The donors of the Presbyterian Church documents are glad to have them moved and made available for greater use.

- Susan is working with the new catalog system and Deb has been doing outreach to the local schools.
- Library attendance is up, nearing pre-pandemic levels!

No significant concerns, questions, or objections were raised regarding Erin's Director's Report. The May, 2024 written report is available in RHPL records.

Committee Reports: None

Communications: None

Unfinished Business: None

Roaxanne made a motion to adjourn. Karen seconded, and the meeting adjourned at 6:36 p.m.

No executive session was held.

Minutes respectfully submitted by Karen Park.