**Rock Hill Public Library**

**Board of Trustees Meeting Minutes-Amended**

**Via Teleconference**

**September 14, 2020**

*Attendees: Marty Harris, Chantal Hoffsten, Ray Malon, Laurie Murphy, Connie*

*Schleeper, John Shoulberg, Stephanie Van Stee, Library Director Jennifer Conroy, Bookkeeper Danielle Oettle (left at 7 p.m.). Meeting called to order: 6:16 p.m.*

**Introductions: New Board Applicants**

Marty introduced the new board applicants:

Katie Brookes and Karen Shoulders

**Approval of Meeting Minutes**

June 15th minutes approved via online vote so Marty, as new president, could get signatory at bank.

**Financial Report**

Danielle presented the financial report. Chantal questioned the increased consortium costs and it was pointed out it is covering 3 months. We got a grant for Zinio and the cost will be reimbursed.

**Approval of Bills**

Marty made a motion to approve the Unpaid Bills Detail as of September 9th totaling $ 2,589.95 and the Transaction List by Vendor totaling $34,339.16 June 9th through August 31st. Chantal seconded. Motion passed.

**Library Directors Report**

Jen reported that curbside pickup is doing very well via phone and email address. This summer she started take home crafts for kids, which was popular. She is doing a cooking class virtually in the fall and is working on getting it on Zoom. The yoga class is still online. Jen did 3 story times this summer and an interview with the mayor that can be accessed on the Facebook page. Jen purchased a new printer from Sumner that costs $185/month, a bargain. It has mobile printing but does not work with all phones yet. The library handed out over 2,000 facemasks to the public. The library received a $8500 grant for Chrome books.

**Committee Report**

1. Bylaws committee – Laurie, John and Marty are on the committee to revise the bylaws. Chantal will send them copies of the present bylaws.
2. Personnel committee
3. Strategic Planning committee – Stephanie, Chantal and Ray are on this committee.

**Unfinished Business**

1. Open board seats – We will vote on the new members next meeting.
2. Update on Manchester Road Easement – John Shoulberg attended the closing. The library received a check for the easements which has been deposited. Temporary ease date needs to be on Jen’s calendar to keep track. Jen said the Water Company found the water meter.
3. Update on audit – Mike Croghan will present the audit to board members in October.
4. Emergency Summer email votes – Insurance Renewal and the COVID 19 employee safety policy were voted on and approved over the summer via online.

**New Business**

1. Board voted on and approved the Tax Rate - residential 0.2270 - Commercial 0.2880 -Personal Property 0.3550 – for an annual tax rate of 0.2542. Marty made a motion to approve the 2020 tax rate. Laurie seconded. Motion approved unanimously.
2. Fall Festival cancelled – Notification will be posted on Facebook page. Board members will miss the opportunity to interact with the community

Meeting adjourned at 8:06 p.m. to go into Closed Session pursuant to section 610.021(3) RSMO. Roll call vote taken.