

**Rock Hill Public Library
Board of Trustees Meeting Minutes
Via Teleconference
April 20, 2020**

Attendees: Trustees, Marty Harris, Chantal Hoffsten, Ray Malon, Laurie Murphy, John Shoulberg, Connie Schleeper, Stephanie Van Stee. Library Director Jennifer Conroy, Bookkeeper Danielle Oettle. Absent: Maud Jeanty. Meeting called to order: 6:15 p.m.

Approval of Minutes

Tabled until next meeting on May 11, 2020.

Financial Report

Danielle presented the financial report.

Approval of Bills

John made a motion to approve the Unpaid Bills as of April 15 totaling \$10,388.92 and the Transaction List By Vendor dated April 17 totaling \$10,876.57. Laurie seconded. Motion passed unanimously.

Director's Report

Jen reported that the major work on the plumbing repairs will be done by the end of this week with finishes touches going into next week. She said everything is going very well.

She said that she has been talking to staff almost every day. Some have assignments, one does not. All the staff but one has been working from home. She is talking to MLC library directors, as well as others nationally and statewide. Everyone is trying to figure out how to re-open their libraries and what that will look like. Curbside service is one possibility.

As far as programming in Rock Hill, yoga and mediation is being offered via social media. Summer reading will be an online program this year. Most libraries are doing this. Jen is planning to begin work shortly on a mini-tech grant which would outfit the library with all new computers. Regarding wi-fi, patrons can access it outside during certain hours. Laurie would like to see those hours publicized as well as it being available 24 hours.

Jen said the book drop is closed. Regarding sanitizing, she said the books can be left 2 or 3 days to get rid of the virus. She will get more input regarding sanitizing.

MoDot Agreement

The board authorized and directed John Shoulberg, as president of the board, for the price of Thirty-Six Thousand, Three Hundred and no/100 (\$36,300.00) and other terms and conditions contained in the attached Easement Agreement at Exhibit A, to convey 1,781 square feet of Permanent Easement and 1,029 square feet of Temporary Construction Easement for the

following described real estate in St. Louis County, state of Missouri, to the State of Missouri, acting by and through the Missouri Highways and Transportation Commission, 105 West Capitol, Jefferson City, MO 63102. This affects the commonly known address of 9811 Manchester Road, Rock Hill, MO 63119, described and recorded in Deed Book, 20044 page 1763 of the St. Louis County records. See attached legal descriptions noted as exhibits A and B in Exhibit A.

New Officers/Board Members. John recommended that new officers be nominated at the May meeting. Marty will look up terms. The board is aware of at least one vacancy with the departure of Paul Turney.

John made a motion to go into closed session to discuss personnel issues according to Section 610.021 (3) RSMo. Connie seconded. A roll call vote was taken.

After the closed session, John made a motion to adjourn the regular meeting. Marty seconded. Meeting adjourned at 7:05 p.m.

Next meeting May 11, 2020.

Marty Harris, Vice President/Acting Secretary
Rock Hill Public Library Board of Trustees

Date Approved

Certified by President John Shoulberg that these are the true minutes from the April 20, 2020 meeting that were approved on May 11, 2020