**Rock Hill Public Library**

**Board of Trustees Meeting Minutes**

**June 10, 2019**

Attendees: John Shoulberg, Marty Harris, Chantal Hoffsten, Ray Malon, Stephanie Van Stee,

Paul Turney, Jennifer Conroy, Susan Hoch, Danielle Oettle, Connie Schleeper

Meeting called to order at 6:15 p.m.

**Approval of Minutes**

John made motion to approve minutes as written. Chantal seconded. Minutes approved unanimously.

**Financial Report**

Connie asked question regarding property taxes and entertainment taxes. Danielle explained that revenue from taxes are received later in the year.

Marty made query regarding fines. Library did collect some revenue from some lost materials.

Chantal asked question as to why money market account is lower than the previous year. Danielle explained that some of these accounts had been cashed out.

**Approval of Bills**

After board members analyzed the bills, John made motion to approve paying the unpaid bills. Chantal seconded. Motion approved unanimously.

**Director’s Report**

Summer reading program kicked off with Trivia Party. 57 people attended. 8 individuals volunteered to serve. Farottos donated food for the evening. On June 1, the reading component of the Summer Reading Club began.

Our first paid presenter was from MoreNet. He brought 3D goggles for patrons to experience.

The next program has a waiting list. For that program, patrons will make magic wands.

It was announced that library employee S. D. took a new position at another library, with her final work day at Rock Hill on May 31.

Jennifer reported that two circulation clerk position openings will be posted.

The adult grand prize for the Summer Reading Program is a set of binoculars and bird-watching books.

**Committee Reports**

There was no new information to report.

**Unfinished Business**

It was discussed that in back parking lot, library may want to post “No Alcohol” and “No Smoking” signs. There was also discussion of pros and cons of the presence of the picnic table in the back parking lot.

The library continues to have a sewer issue. Jennifer has approached various companies to use as a general contractor to complete the task. A representative from the J.E. Foster company provided a bid for the work, the only bid the library has at this time. The Lawler Corporation is due to give a bid. Jennifer will also contact, for a second time, P.K. Construction.

There continues to be the pursuance of building insurance.

**New Business**

It was proposed that the Library Director, who currently has authority to make purchases up to $300 without previous Board approval, be allowed purchases up to $500 without Board approval. As there was not complete agreement among all Board members, this issue was tabled and will be addressed at a later date.

John made a motion that the Board recommend to the Board of Aldermen that Stephanie Van Stee become a member of the Rock Hill Library Board of Trustees. Chantal seconded. All approved.

John made a motion to adjourn the public session to open an executive session. Paul seconded the motion. A roll call was taken, each member voted aye.

Public Session closed at 7:30 p.m.

Voted to Open Executive Session at 7:30

Voted to close Executive Session at 8 p.m.

Voted to close public session at 8 p.m.