

Rock Hill Public Library
Board of Trustees Meeting Minutes
Sept. 10, 2018

Attendees: Trustees: Marty Harris, Chantal Hoffsten, Maud Jeanty, Ray Malon, Laurie Murphy (left at 7 p.m.), John Shoulberg, and Library Director Jennifer Conroy. Absent: Trustee Sally Haffner

Meeting called to order 6:15 p.m.

Introductions:

RHPL Board of Trustee applicants, Connie Schleeper and Paul Turney were welcomed.

Approval of Minutes

John made a motion to approve the minutes; Laurie seconded. Motion passed unanimously.

Approval of Bills

John questioned why two checks to Missouri Consolidated Health Care Plan were written so close together – one was dated July 30 and another one dated July 31, both checks were for \$1,424.22. Danielle will check but said one was probably for August and one for July. Laurie made a motion to approve the Unpaid Bill Detail as of Sept. 10, 2018 totaling \$4,596.18. John seconded. Motion passed unanimously. John also made a motion to approve the Transaction List by Vendor, April-August 2018; Laurie seconded. . Motion passed unanimously.

Financial Report

Danielle presented the financial documents. As far as the Total Expenses, Danielle said they are “on trend” at 34.1 percent of budget. John questioned WorkComp/Liability that was \$1,688.51 for Apr-Aug. 2018 compared to \$1,050 for last year. Danielle will check out.

Audit: The fieldwork has been done. The auditors requested a few things. It will be ready for presentation by Croghan and Croghan to the board in October.

Library Director’s Report

Shelley Dieterichs reported on the successful summer reading program that kicked off with a trivia night with 68 attendees. Seven teen volunteers helped out. The theme of summer reading was Libraries Rock with programs planned around theme. All programs were well attended. The library had some “great” donations for prizes. John mentioned that the programs were well documented on Facebook, which helped with attendance.

Jen reported that the storefront has been completed and construction went smoothly. Laurie said lien waivers are needed before the invoice is paid. Jen said she wants to get shades due to glare on computers, etc. They would cost between \$3,500 to \$4,000. Jen

said next month she'll have quotes on the shades. Chantal congratulated Jen on a job well done.

Jen said she talked to an asphalt company about a temporary repair to the parking lot. She'll have more to report in October.

Fall programs are in full swing. The Saturday yoga class – which was part of the summer reading program – is very popular. She's planning it through September but would like to continue it. The teacher charges \$75 per session. Laurie questioned if the library could charge a little, possibly \$2, to help defray the cost. Chantal said it would have to be voluntary. Her concern was one of equity if some couldn't afford to pay, but they might feel an obligation to do so. Laurie said it would depend on how it's worded. Chantal brought up Yoga Buzz, which does a lot of non-profit work.

Laurie said she heard from the Eagle Scout leader about proposed projects outside. Professionals would do the work. One project is a box for flags to be retired. Others are a rain barrel, replacing wood on picnic tables, planters and a mural. Steve Musial is the troop leader. There's a whole troop, not just one Scout. The library would approve the projects and have veto power. Laurie said she'd tell the Scouts that the board is very enthusiastic about the ideas.

The front door was recalibrated to the standard time so it would remain ADA compliant, but allow in less heat or cold. The wind in summer storms and winter holds the door open for much longer than necessary. Jen would like to purchase an extra power motor, which works with the door and forces it closed after the mandated time. This idea is for the sake of the comfort of staff and patrons, as well as potential utility savings. The cost is \$425 for an extra power motor. John said the board will discuss in October.

New Business:

Fall Festival: The board agreed that the library needs to be there. Chantal suggested doing a book sale and something else with more interface with the public. Jen also had ideas such as talking about the library, having some crafts. John suggested putting Shelley on the clock to do programs. Trustees are to let Jen know if they can attend.

John made a motion to go into closed session pursuant to Section 610.021(3) RSMo. Chantal seconded. A roll call vote was taken.

After the closed session, the regular board meeting reconvened.

John made a motion to recommend Paul and Connie to the Rock Hill Board of Aldermen to be new trustees for three-year terms. Chantal seconded. The board needs to know whose terms they are replacing. Terms will be retroactive to April.

Chantal made a motion to adjourn the meeting. John seconded. Meeting adjourned 8:13 p.m.

Next meeting will be Oct. 8, 2018.

